

In the
Indiana Supreme Court

Cause No. 94S00-1701-MS-5



Order

Under the authority vested in this Court to provide by rule for the procedure employed in all courts of this state and this Court’s inherent authority to supervise the administration of all courts of this state, the Indiana Administrative Rules are amended as follows (deletions shown by ~~striking~~ and new text shown by underlining):

...

Rule 6. Court Case Records Media Storage Standards

...

(K) Disposal of Records. Court records which have been preserved in accordance with the standards set out in this rule may be destroyed or otherwise disposed but only after the court or its clerk files a “Destruction Certificate” with the Division certifying that the records have been microfilmed or digitized in accordance with the standards set out in this rule, and the Division issues a written authorization for the destruction of such records. The Division shall make available a form “Destruction Certificate” for this purpose. It is not necessary for a clerk or court to file a "Destruction Certificate" when a clerk or court converts a conventionally filed document into an electronic record as required by Trial Rule 86(F).

...

This amendment shall take effect upon the date of this Order.

Done at Indianapolis, Indiana, on 2/9/2017 .

Handwritten signature of Loretta H. Rush in black ink.

Loretta H. Rush
Chief Justice of Indiana

All Justices concur.